



School Board Meeting Minutes Aubin Grove Primary School

DATE:	10 th August 2016		
TIME:	4.30pm – 6.40pm	MINUTE SECRETARY:	Therese Turner
APOLOGIES:	Joan Weston, Tanya Brian	ATTENDANCE:	Frank Pansini, Nina Collinson, Justine McGillivray, Mesha Steel, Peter Currell, Nola Smith, Susan Reid, Jason Hunt, Stacey Colyer

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Previous Minutes	Justine	Nina moved that the minutes of the 15 th June 2016 be accepted. Seconded by Nola with all present in favour.	
2.	Budget	Frank	<p>Mesha moved that the budget of the 15th June be accepted. Seconded by Nola with all present in favour. See attached Budget report.</p> <p>Planned Expenditure Projects for 2016</p> <ol style="list-style-type: none"> 1. Additional shade sails above Early Childhood amphitheatre and outside LC 4 eating area for senior students. 2. Extension of rope style playgrounds for students in Years 1-6 3. Library furniture upgrade 4. Admin Office layout improvements 5. Additional picnic tables 6. Permanent outside table tennis tables for older students 7. Welcome wall at front of school. 8. Signage. Internal lettering and external electronic sign. 9. School-home communications (update website, Blogs etc) <p>Frank asked the Board for concept approval of an electronic signage board which will be located at the front of the school. The approval was agreed by all present at the meeting.</p>	
3.	Principal's Report	Frank	<p>See attached Principal's Report dated 15th June 2016.</p> <p>The Lyon Road car park upgrade has been delayed with a new practical completion date of the 18th August being advised. Temporary parking arrangements for staff to continue on the park reserve located across from the school on Camden Boulevard.</p>	

			<p>Estimated student numbers for 2017 at this stage are approximately 1135, a net growth of about 25-30 on this year. Frank anticipates that this will be the last year of growth for us and that we will begin a gradual decline in numbers in 2018.</p> <p>Two more transportable buildings in 2017 may be required.</p> <p>Teacher recruitment for 2017 is currently underway. Applications close Monday August 15 with an estimated ten vacancies to fill.</p> <p>All schools are required to submit an application for Commonwealth funding for the appointment of a Chaplain for 2017-18. Frank asked for feedback from the Board on their perceptions of the role Rhonda Miller (our School Chaplain) has fulfilled and a decision on whether they would like the school to continue with the School Chaplaincy Program at Aubin Grove beyond this year. Our current program runs two days per week, which incorporates both the Rainbows and Sunbeams programs. The Chaplain provides social and emotional support to students also providing parents with support services available to them in the larger community.</p>	<p>Board Members to bring their thoughts on continuing and possible increasing the Chaplaincy time for 2017-2018 to the next meeting. Frank to research solutions/different ideas for the future Chaplaincy program. Therese to add as an agenda item to the next meeting.</p>
<p>4.</p>	<p>Community Matters Survey Results</p>	<p>Nola & Students from Year 6</p>	<p>Students of Aubin Grove PS, Rylee, Tayah, Alyssa, Mateo and Stephanie presented the Community Matter Survey results to the School Board. See attached report along with a list of answers to the three survey questions.</p> <p>Survey findings:</p> <ul style="list-style-type: none"> • The parents believe that they should be actively involved in their children's education, but due to time and work commitments, it is difficult to be actively involved. • The data shows a higher number of families believe that the school does not celebrate the diversity of the cultures at Aubin Grove Primary. • 90% of families think that their children are receiving a high quality education and are known and understood as an individual, regardless of their background at our school. • 12% of the families at our school indicated that a lack of confidence, probably due to language or cultural background, was a barrier to them being actively involved at school. • There are more parents born overseas (52%) than in Australia (48%). • Of the adults born overseas, more than a quarter of them are in their first five years. This may be the cause some of the lack of confidence. • A majority of families have a strong cultural connection with European countries. • 18% of the families of the school community do not use English as their main language at home. 	

			<p>Student recommendations:</p> <ol style="list-style-type: none"> 1. Present this report to the School Board on Wednesday 10th August at 4.30 Week 4 (Rylee, Tayah, Steph, Alyssa, Matteo). 2. Present this report to the Kids Matter Committee on Tuesday 16th August at 2.30 Week 5 (Yanna, Amber) Yanna & Amber will remain student reps on the Kids Matter Committee for 2016. 3. We would like the School Board and Kids Matter Committee to look at the data that shows a number of our families are not feeling confident to come into the school and possibly address this issue. 4. We would like the School Board and Kids Matter Committee to see if there is any way we can celebrate the cultural diversity in our school. Our families do not believe enough is currently being done in this regard. <p>Student initiatives:</p> <ul style="list-style-type: none"> • Design and construct a low wall around the garden bed at the front of the school with an art design of the word 'Welcome' written in all of the languages of the countries our families are from. We have engaged a Perth artist to work with us on this project. • Place another flag pole out the front of the school next to the one where the Australian flag is flown. Obtain flags from as many of the countries representing the families at Aubin Grove and then fly a different flag, beside the Australian flag, every few days. We will first write to the Education Department asking for another flag pole. If this is successful, we will write to all the embassies to request for the donation of one of their flags. <p>Students have written to the Director General, Sharon O'Neill asking for another flag pole. The request was declined due to the money already allocated to the school in the general funding allocation.</p> <p>It was noted that a fantastic result of 90% return rate was received by our parent community. The Board commented to presenting students on a job well done by all Year 6 students with the survey implementation and feedback.</p> <p>The Board approved for the Survey data to be accessible to parents via classroom blogs. The Board has also agreed to the concept of the 'Welcome Wall'.</p>	
5.	2016 School Board Survey Results	Susan	<p>Susan presented the findings from the Board Survey which was completed by 9 Board Members. There were 25 questions incorporating categories such as Board Leadership, Board Representation, School Performance and Stakeholder Relationships. Please see attached report for detailed findings.</p>	<p>Therese to sign Peter up to Dropbox</p> <p>Therese to add 'Board</p>

			<p>A discussion took place and the following suggestions/improvements were made:</p> <ul style="list-style-type: none"> Local council member, Steve Portelli be invited to join the Board as a Community Member. It was also suggested that representatives be sought with different cultural backgrounds. Review of the Induction process for new Board members. Business Plan to be added as a quarterly agenda item to review business performance in relation to targets set. An on-line forum i.e. blog be created which could help with communication and could also incorporate a concise summary of each meeting by the Board Chair. <p>The Board to discuss further at the next meeting.</p>	<p>Representation' to the next agenda</p> <p>Therese to add 'Business Plan' update to the next agenda</p> <p>Therese to add 'Board Survey Feedback' to the next agenda</p>
6.	Endorsement of 2015 Annual Report	Frank	<p>A discussion and clarification on the interpretation and understanding of the targets and results of the 2015 Annual Report took place. Frank took on suggested feedback to improve the communication and interpretation of the current report and for future reports. Frank will amend the current report for better understanding/interpretation. Stacey moved that the 2015 Annual Report be endorsed with the recommended suggestions. Seconded by Mesha with all present in favour.</p>	<p>Frank to amend current and future reports.</p>
7.	Kids Matter Update	Mesha	<p>Component one of training for staff is almost complete, there are four sessions in component one. Component two focuses on social and emotional learning for students. There is a total of four components that will be covered over five years.</p> <p>Kids Matter would like for a representative from the School Board to join their action team as well as two students. A parent representative Bella Tehrani has volunteered for the action team at their next meeting in Term 3.</p>	
8.	Wandi Primary School Update	Frank	<p>Frank will meet with the new Principal of Wandi PS (Maria Cook) tomorrow to discuss matters concerning the establishment of the new school and how he can work in with her to provide a satisfactory solution for parents with children in both schools in 2017.</p> <p>Maria has set up a Facebook page to enable communication between the school and the local community. News includes the formation of an Establishment (Steering) Committee which is responsible for school name, colours (navy and orange) and logo; the selection of an OSHC provider, school times, Kindergarten model (they are going with consecutive days!) and the decision to advertise for teachers late this term or early next term.</p>	
9.	1:1 Program Alternative	Nola	<p>Rob Ferguson from CDM Australia reviewed the document titled 'The Case for an Alternative to MacBook Pro or Air' on behalf of Aubin Grove Primary School. See attached email reply. The Board will discuss at the next meeting.</p>	<p>Therese to add as an agenda item to the next meeting.</p>

10.	School of Year and Principal of the Year	Justine	The school has submitted a School of the Year and Principal of the Year nomination.	
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NEXT MEETING:	7 th September 2016 – 4.30pm
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Minutes approved:

Justine McGillivray
Board Chair

Date