



School Board Meeting Minutes Aubin Grove Primary School

DATE:	7 th September 2016		
TIME:	4.30pm – 6.30pm	MINUTE SECRETARY:	Therese Turner
APOLOGIES:	Susan Reid, Stacey Colyer, Tanya Brian	ATTENDANCE:	Frank Pansini, Nina Collinson, Justine McGillivray, Mesha Steel, Nola Smith, Joan Weston, Jason Hunt, Peter Currell, Kathryn Grzelec

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Previous Minutes	Justine	Peter moved that the minutes of the 10 th August 2016 be accepted. Seconded by Mesha with all present in favour.	
2.	Budget	Frank	Justine moved that the budget of the 10 th August be accepted. Seconded by Jason with all present in favour.	
3.	Principal's Report	Frank	<p>Enrolments: 1108</p> <p>Lyon Rd Car Park upgrade The Lyon Rd car park is scheduled for completion this afternoon, Wednesday September 8. School staff will park on the reserve across from the school for one last day on Thursday enabling parents to park in the two school car parks on the day of the Junior Sports Carnival.</p> <p>Traffic management will cease on Thursday also</p> <p>Normal parking arrangements will resume on Friday.</p> <p>Tournament of Minds We have two teams who have qualified for the TOM State finals to be held at Edith Cowan University Joondalup this Saturday. Winners proceed to the National Titles to be held on the Gold Coast this year.</p> <p>I would like to acknowledge the great work of Mesha Steel, Roslyn Foote and Nola Smith who along with the fourteen students involved have given up many Sundays and afternoons after school to prepare for this competition.</p>	

Update on Planned Expenditure Projects for 2016

1. Additional shade sails above Early Childhood amphitheatre and outside LC 4 eating area for senior students. ✓
2. Extension of rope style playgrounds for students in Years 1-6
3. Library furniture upgrade ✓
4. Admin Office layout improvements. (Designs and quotes are being sought)
5. Additional picnic tables
6. Permanent outside table tennis tables for older students
7. Welcome wall at front of school. (Waiting on local artist to get back to us with design ideas after meeting with students)
8. Signage. Internal lettering and external electronic sign.
9. School-home communications (update website, Blogs etc)

Building Works Around the School

I have gained approval for two new patio style shelters to be built in the school and a new enclosure to be used for small group teaching.

The two patios will be installed between Rooms 36 and 37 and between Rooms 40 and 41. The enclosure will be built behind the Art Room in the existing courtyard.

School Open Night

Will take place from 5:00 until 7:00. All rooms will be open in the school to showcase the outstanding work that the students and teachers have done this year.

Staff Recruitment

On Monday we commence three days of interviews for teaching positions in our school next year. We have up to nine positions available and will be interviewing 28 applicants from a total pool of about 190.

Overall, we are extremely impressed by the quality of the interviewees, which augurs extremely well for the school.

Paul Litherland

Paul will be in the school to present workshops for Year 5 and 6 students next Wednesday and Parent Information Session in the evening. The school is paying his fees so all participation by students and parents are free of charge.

Paul will talk about the safe use of technology, cyber safety and appropriate on-line behaviours. This is relevant for parents of students of all ages.

WA Education Awards

We were delighted to be informed that Aubin Grove has been shortlisted as finalists in the 2016 Awards in two categories: Primary School of the Year and Primary Principal of the Year. This means there are four finalists in each category.

			<p>This is great news for the school and just reward for the outstanding work of all involved, staff, students and parents/carers from the day of our school inception right up to the present day.</p> <p>A panel of Department of Education assessors will visit the school toward the end of this term to undertake a site visit, which includes spending 20 minutes each talking with the following focus groups:</p> <ul style="list-style-type: none"> • Principal • Administrative staff (DPs, Business Manager, Level 3 School Officer) • Selected teaching staff • School support staff (Education Assistants) • Representatives of the School Board and P&C. • Selected students <p>Frank suggested a Communication subcommittee be established and asked for volunteers from the Board. Peter Currell will join the current communication committee as a Board/Parent representative. Nina Collinson has volunteered as a Teacher representative. Peter and Nina will join Elizabeth Rothwell and Therese Turner who are currently working on a whole school communication review. The subcommittee members are to be invited to the proposed SEQTA presentation. It was also suggested to ask for a representative from the P&C to join the subcommittee.</p>	<p>Therese to invite Peter to the SEQTA presentation.</p> <p>Frank to ask for a P&C representative.</p>
<p>4.</p>	<p>Early Childhood Update and Performance</p>	<p>Kathryn</p>	<p>Kathryn presented findings on the Australian Early Development Census (AEDC), the On Entry Assessment Data and the National Quality Standard (NQS). See attached report for Aubin Grove PS results and recommendations.</p> <p>Pre-primary Teachers assess each child's development against criteria in their first year in school for the Australian Early Development Census (AEDC). Assessment occurs across five different domains. An early development instrument on every child is created by the Teacher. This shows if a child is on track, developmentally at risk or developmentally vulnerable.</p> <p>The On-Entry assessment is conducted at the beginning of the Pre-primary year. The program provides teachers with an opportunity early in the year to collect information on the essential literacy and numeracy skills and understandings of each child in their class.</p> <p>The National Quality Standard (NQS) forms part of the National Quality Framework and sets a national benchmark for quality education that all schools strive to meet from Kindergarten to Year 2 in WA. 2015 was Aubin Grove PS first year of implementation.</p> <p>Frank thanked Kathryn for her leadership with the early childhood staff and for an</p>	<p>Therese to upload the report and summary onto Dropbox.</p>

			excellent job in preparing and collating the data.	
5.	Community Survey Data Feedback from Board	Frank/Susan	Reschedule to the next meeting.	Therese to add to the 2 nd November agenda
6.	2017 Chaplaincy Program	Frank	Reschedule to the next meeting. Frank will approach our school Chaplain to ask her to consider increasing her time for 2017. If she declines, he will approach YouthCare requesting another Chaplain.	Therese to add to the 2 nd November agenda
7.	Board Representation	Frank	<p>With a diverse range of cultures within the school community the question was asked if it would be beneficial to have representation on the Board from different cultures. The Board is able to have up to three community representatives. Some suggestions mentioned:</p> <ul style="list-style-type: none"> • A subcommittee of different cultures formed with one representative from this subcommittee to be on the Board • The Board to approach community/parent members to directly invite them to join the Board. • The question was raised to ask a local government council member in particular Steve Portelli to join the Board. A discussion took place on if this was beneficial or better to just use Steve in his capacity as a local councillor or as an when needed on an advisory basis. • Also suggested asking a local business owner from the local community for example a Day Care Centre owner/operator representative for example Tracey Gartside (also a parent). • The Board to use/invite different community/parent members as and when needed for their expertise to help with issues and or projects the school identifies (temporary expertise). This suggestion was agreed by all members of the Board. <p>Frank suggested using the recent survey results to appeal to the community asking for representatives to come forward to join the Board. This was agreed by the Board with all present in favour.</p> <p>Jason mentioned inviting Maria Cook, Principal of the new Wandi school to attend a Board meeting as previously discussed.</p>	<p>Frank to write to parent community asking for interest.</p> <p>Frank to invite Maria to the 2nd November Board meeting.</p>

8.	Business Plan Update	Frank	<p>Progress of strategies contained within the 2015-2017 Business Plan have recently been reviewed by the CLT (Curriculum Leadership) using a traffic light system, identifies what stage they are at in their implementation.</p> <p>Frank will send a copy to Board members for their information and review at our meeting on November 2nd.</p>	Frank to email Board members a summary of the targets.
9.	2016 NAPLAN Data	Nola	<p>Nola walked the Board through the 2015 NAPLAN data. Please see attached.</p> <p>The school is happy to report an excellent result for 2015, especially in the area of Spelling where the 2013 results were below standard. It was also reported that the progress of our stable cohort (students who were at AGPS for both the 2013 and 2015 testing) continue to outperform the performance of like schools in all NAPLAN areas</p> <p>Our former year 6 students (now in year 7) student data will be made available to Aubin Grove PS and will be shared with the Board once received. We will only be given access to students who attend a public high school.</p>	Frank to share data of former students once received.
10.	School Development Day dates for 2017	Frank	<p>Frank proposed School Development Days for 2017 for the Board's review and approval. The Education Department have advised that there will be 6 in total for 2017. This is one less than in 2016.</p> <p>The Board approved the proposed dates with all in favour. Dates agreed for 2017 are as follows:</p> <p>Term 1 - Monday 30th and Tuesday 31st January Term 2 – Monday 24th April and Friday 2nd June Term 4 – Friday 27th October and Friday 15th December (note Friday, 15th December is traded off against extra staff meetings held throughout the year).</p>	
11.	1:1 MacBook Parent Request	Nola	<p>Nola presented Rob Ferguson, Solutions Architect of CDM Australia's findings of the suggested device alternative for the 1:1 MacBook (non Apple product). In summary he advises that there is not a viable option. See attached findings/report from Rob. Frank will advise the parent who suggested the alternative.</p> <p>The Board supports the findings that there is not an alternate option to the Apple MacBook.</p>	Frank will advise the findings to the parent who suggested the device alternative.
12.	Pathway on Hidcote Turn	Justine	<p>Justine discussed the traffic/parking issues being experienced on Hidcote Turn in particular with regards to speeding, roadside parking at school drop off and pick up times. Parents and children are having to walk on the road to get to and from school. A parent of AGPS contacted the local council asking for a pathway to be installed on Hidcote Turn. The council declined the request. The parent has asked for the school to support her request and is also seeking the support of local Hidcote Turn residents. The Board have agreed to support this cause and will write to the council requesting this.</p>	Justine will write to the council on behalf of the Board.

13.	Letter from the Education Department	Justine	Frank has been nominated for Principal of the Year and Aubin Grove PS has been nominated for School of the Year. Both nominations have been shortlisted.	
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NEXT MEETING:	2 nd November 2016 – 4.30pm
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Minutes approved:

Justine McGillivray
Board Chair

Date