

## School Board Meeting Minutes Aubin Grove Primary School

<b>DATE:</b>	28 October 2020	<b>ATTENDEES:</b>	Mesha Steel, Roslyn Foote, Simon Lalor, Lara Kirkwood, Antoine MacMath, Jaylene Fritchley, Mike Van Dongen, Chad Morrison
<b>TIME:</b>	3.45pm to 5.40pm	<b>MINUTE SECRETARY:</b>	Therese Turner

AGENDA ITEM No.	ITEM	LED BY	DISCUSSION / PROGRESS REPORT
1.	<b>Welcome &amp; Apologies</b>	Mesha	<p>Apologies: Stacey Colyer, Melanie Osborne Welcome: Chad Morrison Note: Lara joined the meeting at 4.30pm.</p> <p>Mesha welcomed Chad as an official member of the School Board following his screening clearance.</p>
2.	<b>Acknowledgement of Country</b>	Mesha	<p>I respectfully acknowledge the past and present traditional custodians of this land on which we are meeting today, the Whadjuk Noongar people.</p> <p>It is a privilege to be standing on Whadjuk Noongar country.</p> <p>I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.</p>
3.	<b>Conflicts of Interest</b>	Mesha	None reported.
4.	<b>Review Group Norms</b>	Mesha	Reviewed.
5.	<b>Minutes of Last Meeting</b>	Mesha	The minutes of the 23 September 2020 were passed – Ros and Simon.
6.	<b>Review of Actions</b>	Mesha/Mike	<p>Board induction for Lara, Antoine, Chad and Jaylene to be completed prior to the Week 8 Board meeting. <b>Action: Mesha</b></p> <p>Risk Management framework from the Education Department to be sourced for reference in developing AGPS Risk Management plan. <b>Action: Mesha</b></p>

7.	<b>Budget Update</b>	Mesha	One Line and Cash budgets reviewed and discussed.
8.	<b>Principal's Update</b>	Mesha	Please see attached Principal's update.
9.	<b>Business Plan</b>		
9.1	2021 – 2023 Business Plan (BP) Update	Mesha/Jaylene	<p>Mesha and Jaylene presented an overview of the BP planning structure presentation that they recently presented at the Leadership Institute to other school leaders.</p> <p>BP milestones rather than targets will be able to be measured at Board level using a traffic light document system.</p> <p>A BP draft will be presented to Board members at the 2<sup>nd</sup> December Board meeting. <b>Action: Mesha/Jaylene</b></p>
10.	<b>Other Business</b>		
10.1	2021 School Development Dates	Jaylene	<p>School Development days for 2021:</p> <p>Term 1 - 28<sup>th</sup> and 29<sup>th</sup> January</p> <p>Term 2 – 19<sup>th</sup> April and 4<sup>th</sup> June</p> <p>Term 3 – no days</p> <p>Term 4 – 29<sup>th</sup> October and 17<sup>th</sup> December</p> <p>All Board members present in favour of above School Development dates for 2021. Dates will be included in the 2021 Term Planner located on Connect for parent information and planning.</p>
10.2	2021 Board Meeting Dates	Jaylene	Board meetings were agreed to be scheduled for Wednesdays of Weeks 4 and 8 of each term for 2021. Morning or afternoon times to be confirmed at a later date. Dates to be included in the 2021 Term Planner located on Connect for parent information.
10.3	Out of School Care	Mesha	<p>Both OSH Club and Camp Australia presentations and providers were discussed in depth.</p> <p>All Board members agreed that the OSH presentation was very professional and appeared to align well with the school's culture and values.</p> <p>Reference check were completed by Mesha in consultation with other local school Principal's that had either Camp Australia or OSH on their school site.</p>

			<p>National Quality Standard (NQS) rating reviews of both providers were reviewed and discussed.</p> <p>Anecdotal feedback received from Community members of concerns with some of the observed practices and procedures with Camp Australia throughout 2020 in addition to the lack of regular staff rostered.</p> <p>The school will take into consideration feedback from the Board and Community prior to finalising the out of school care contract for AGPS for 2021.</p>
10.4	Sport Uniform Shorts	Antoine	<p>Antoine commented on how other schools at the Interschool carnival had school logo printed shorts as well as shirts and how professional they looked. Jaylene will raise with our Physical Education department to see if this is feasible at AGPS. <b>Action: Jaylene</b></p>

<b>NEXT MEETING:</b>	<b>2<sup>nd</sup> December 2020 – 8.30am – Venue: Flow Room - AGPS</b>
----------------------	--

Minutes approved:

\_\_\_\_\_  
**Mike Van Dongen**  
**Board Chair**

\_\_\_\_\_  
**Date:**