

School Board Meeting Minutes Aubin Grove Primary School

DATE:	2 December 2020	ATTENDEES:	Mesha Steel, Roslyn Foote, Simon Lalor, Antoine MacMath, Jaylene Fritchley, Mike Van Dongen, Chad Morrison
TIME:	8.30am to 10am	MINUTE SECRETARY:	Therese Turner

AGENDA ITEM No.	ITEM	LED BY	DISCUSSION / PROGRESS REPORT
1.	Welcome & Apologies	Mike	Apologies: Lara Kirkwood, Melanie Osborne, Stacey Colyer
2.	Acknowledgement of Country	Mesha	<p>I respectfully acknowledge the past and present traditional custodians of this land on which we are meeting today, the Whadjuk Noongar people.</p> <p>It is a privilege to be standing on Whadjuk Noongar country.</p> <p>I also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.</p>
3.	Conflicts of Interest	Mike	None reported.
4.	Review Group Norms	Mike	Reviewed.
5.	Minutes of Last Meeting	Mike	The minutes of the 28 October 2020 were passed – Simon and Ros.
6.	Review of Actions	Mike	<p><u>Risk Management</u></p> <ul style="list-style-type: none"> - Mike suggested sourcing an external facilitator. Antione has previously worked with Risk West. Antoine will contact Risk West and advise their availability/suitability. Action: Antoine. <p><u>AGPS Logo'd Shorts</u></p> <ul style="list-style-type: none"> - The P&C have allocated \$2K towards this purchase in 2021.
7.	Principal's Update	Mesha	Please see attached Principal's update.

8.	Board Governance		
8.1	Board Vacancies	Mike	<p>Simon and Stacey's Board membership tenure expires in May 2021. Mesh will send out membership nomination communication early 2021 to have members appointed for the Week 8 meeting. Action: Mesha</p> <p>Mike's tenure remains as a Community Member and does not have an expiration date.</p> <p>Board induction for Chad, Antoine and Lara to be completed early 2021. Action: Mesha and Mike</p>
9.	Business Plan		
9.1	2021 – 2023 Business Plan (BP) Update	Jaylene	<p>Jaylene presented the final BP draft to the Board.</p> <p>Observations/comments/discussions:</p> <ul style="list-style-type: none"> - Mike suggested adding in annual and forecasted data. ('where we are'/where we want to be'). - It was also suggested to keep monitoring major targets that the school has achieved but are important to not let slip. Mesha commented this could possibly be in a separate accountability document to the BP. - Context/brief statement at beginning of BP document needs to be completed by Mesha. - Mesh will speak to the Department for advice/clarification about parameters in regards to the annual report and how it might further compliment the BP targets. - Chad suggested adding into one pillar, student learning in regards to cultural diversity in the students context.
10.	Other Business		
10.1	2021 Proposed Budget	Mesha	The 2021 Proposed Budget was presented and noted by the Board. Mike and Mesha signed off on the budget documentation.
10.2	School Board Survey	Mesha	<p>The School Board Survey will be conducted in early 2021. Survey data to be collated and presented at the Week 8 meeting. Action: Mesha/Therese</p> <p>Mesha would like to change this survey from bi-annual to annual. Therese to update meeting agenda item spreadsheet. Action: Therese</p>

10.3	Thank You	Chad	Chad would like to acknowledge the efforts of all Aubin Grove PS staff for the 2020 year which has been a very unusual and challenging year. He noted that exceptional leadership had been observed throughout the year.
	P&C Funding	Mesha	<p>The P&C are proposing the following P&C funding for 2020:</p> <ul style="list-style-type: none"> • \$10,000 - for carry over for unforeseen circumstances • \$3,000 - lego tables • \$4,000 - good standing • \$2,000 - interschool sports shorts • \$2,000 - disco • \$3,000 - sustainability committee • \$1,500 - handball marking • \$15,000 - speakers • \$500 - pink vest for P&C volunteers • \$10,000 - for playground works in upper primary

NEXT MEETING:	24th February 2021 – 8.45am – Venue: Flow Room - AGPS
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Minutes approved:

Mike Van Dongen
Board Chair

Date: