

School Board Meeting Minutes Aubin Grove Primary School

DATE:	16 th August 2023	ATTENDEES:	Board Members: Mesha Steel, Antoine MacMath, Ash Bisdee, Lynna Matthews, Vanessa Johnstone, Simon Lalor, Renee Carr, Nihar Rai Non Board Members/Presenters: Therese Turner
TIME:	8.45am to 10.15am	MINUTE SECRETARY:	Therese Turner

AGENDA ITEM No.	ITEM	LED BY	DISCUSSION / PROGRESS REPORT
1.	Welcome & Apologies	Antoine	Apologies: Chad Morrison Welcome: Parent members to the Board – Renee Carr and Nihar Rai
2.	Acknowledgement of Country	Mesha	Hello, I'm happy to see you at Aubin Grove Community School. We come together on Wadjak Noongar country. We acknowledge Noongar families long ago, now and in the future. Aubin Grove is always moving forward learning and sharing Noongar knowledge and culture.
3.	Conflicts of Interest	Antoine	Antoine met with Roger Cook, Premier of Western Australia, in which he raised concerns regarding the Rowley Road intersection issues. In particular, with there not being a safe crossing point for students travelling to and from Hammond Park Secondary College.
4.	Minutes of Last Meeting	Antoine	The minutes of the 24 th May were passed - Simon and Vanessa.
5.	Review of Actions	Antoine	OSH Club data – Mesha will follow up with the new regional manager as Ebony has resigned from her position. Action: Mesha
6.	Principal's Update	Mesha	Dept of Education – workload meetings. Looking at current complexity of schools and workload issues to address the decline in staffing. Mesha explained the school's funding and characteristics from our 2023 Census data. Due to a lack of student's being diagnosed, funding is not reflected correctly in this area which does cause staffing and resourcing pressures. Schools are encouraged to be innovative and creative to support students' needs and attract quality teaching staff. It was noted that there will be an ASD unit at Hammond Park Secondary College which we believe will increase students with additional needs enrolling at AGPS.
7.	Board Governance		

7.1	Board Terms of Reference (TOR)	Mesha	Proposal put forward to change the minimum frequency of Board meeting from 8 to 4 meetings per year. All present in agreeance. TOR to be reviewed prior to next meeting. Action: All Board Members.
7.2	Extension of Board Member Tenure	Mesha	Proposal put forward to extend two of our current parent members (Antoine and Chad) until the end of Term 1, 2024. Antoine in full support. Mesha to contact Chad and to seek advice on extending tenures past 3 years as noted in our TOR. Extension due to upcoming School Review and Principal recruitment. Action: Mesha Simon to extend another year as per terms of reference to June 2024. Simon agreed.
8.	Business Plan		
8.1	Public School Review	Mesha	School review slideshow including timeline of collation of documentation was presented. See attached. AGPS is scheduled for a review in Term 1, 2024. Last school review was conducted in 2019.
9.	Other Business		
9.1	School Development Days 2024	Mesha	The following school development days for 2024 have been noted and approved by the Board: Monday, 29 th January Tuesday, 30 th January Monday, 15 th April Friday, 31 st May Monday, 15 th July Friday, 13 th December
9.2	2022 Annual Report	Mesha	Final report has been uploaded to Connect for the Boards information. It is also available on Schools Online.

NEXT MEETING:

Place hold on Week 8, Term 3 – 6th September 2023

Minutes approved:

Antoine MacMath
Board Chair

Date: